



**LBP (Land Bank of the Phils.)
INSURANCE BROKERAGE, INC.**
(A Landbank Subsidiary)
12/F SSHG Law Centre, 105 Paseo De Roxas,
Legaspi Village, Makati City
VAT REG. TIN 000-160-097-00000

PURCHASE ORDER

RIV NO.:	DATED: 12/09/2022	DATED: December 09, 2022
REQUISITION PERSON: LIBI	PO NO.: 0000544	

TO: UNISON COMPUTER SYSTEMS, INC
TIN: 000-330-075-000
Address: 120 E.rod Jr. Avenue, cor. Ortigas Ave, Brgy Ugong,
Business Style: Pasig City, Metro Manila, NCR, Philippines 1100

Gentlemen:
Please supply us within _____ working days after receipt of this Purchase Order (PO) the item(s) listed below:

ITEM NO.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
1	1	Unit	TL301060 DocuPrint M375z 1x A4 1x Monochrome Printer 1x Functions: Print, Copy, Scan and Fax 1x up to 40ppm 1x 3.7-inch Colour touch screen display 1x 1200 x 1200 dpi print resolution 1x 70 sheet DADF 1x USB 2.0 Ethernet NFC Wifi 1x Warranty: 1 year on parts and labor only 1x Availability: very limited stock (1 unit left)	24,190.00	24,190.00
			Payment Terms: 50% Advance payment and 50% payment upon delivery VAT Type: Price quoted is VAT ind. Returns and Cancellations: Any returns must be communicated within 7 days of receipt of the item and are subject to a 50% restocking fee. Special orders can no longer be canceled once PO has been placed. Delivery: Free delivery within Metro Manila, subject to delivery schedule during office hours. Client Pick-up can be arranged. Deliveries outside Metro Manila will be subject to Delivery charges. Note: Due to volatile market supply and foreign exchange conditions, we reserve the right to cancel or adjust prices accordingly.		
			Contact Person: Alma A. Mahinay , Sales Admin Assistant, 09672003872 alma.mahinay@unison1.com.ph		
--- nothing follows ---					
				TOTAL	24,190.00

PREPARED BY:

RENALY P. CANEJA
BAC Secretariat

RECOMMENDING APPROVAL:

MELVIN D. BARNES
Administrative Officer

APPROVED BY:

ATTY. REYNAULD R. VILLAFUERTE
General Manager

TERMS AND CONDITIONS

- The failure of the supplier to deliver the item(s) above within the specified period shall:
 - give LIBI the right to cancel this Order or make an open market purchase of the undelivered item(s) for which the supplier agrees to reimburse LIBI for all payments made in excess of our quoted unit price for the undelivered item(s); and
 - be subjected to a penalty charge equivalent to one-tenth of one percent (1/10 of 1%) of the total value of the undelivered item(s) for every day of non-delivery.
- This Purchase Order, together with all its terms and conditions, is accepted by the supplier with the warranty that they did not give nor they intend to give any amount of money or gift in any form whatsoever to any official or employee of the LBP Insurance Brokerage, Inc. for the purpose of securing this Purchase Order or having the payment hereof expedited. Violation of this warranty shall constitute sufficient ground for the LBP Insurance Brokerage, Inc. to revoke the Purchase Order and cause the supplier to be excluded from any further dealings with LIBI.

5 BKLTs. (50 x 3) SN: 0000501-0000750
BIR ATP NO. 047AU2022000000367
Date of ATP: 02-16-2022; Expiry Date: 02-15-2027



FORMS INTERNATIONAL ENTERPRISES CORPORATION
#26 Carmel Ave., Proj. 6, Q.C. Tel. No.: 8365-8155
Printer's Accreditation No. 038MP2018000000088
Date Issued: 11-29-18 Date of Expiration: 11-28-23
VAT Reg. TIN: 002-015-045-00000

"THIS DOCUMENT IS NOT VALID FOR CLAIMING INPUT TAXES."

"THIS PURCHASE ORDER SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP."



SIGNATURE OVER PRINTED NAME OF
SUPPLIER/CONTRACTOR



December 09, 2022

UNISON COMPUTER SYSTEMS, INC.

120 E.rod Jr. Avenue, cor. Ortigas Ave, Brgy Ugong,
Pasig City, Metro Manila, NCR, Philippines 1100
09672003872

atma.mahinay@unison1.com.ph

NOTICE OF AWARD (NOA)

Dear Sir/Ma'am:

We are pleased to notify you that your price quotation for the Procurement for One (1) Unit of Multi-Function Printer, amounting to **TWENTY-FOUR THOUSAND ONE HUNDRED NINETY PESOS (PhP24,190.00)**, inclusive of all applicable taxes and fees, has been accepted pursuant to the approval of the LIBI BAC Resolution No. 019, series of 2022.

Should you agree with the award, please sign at the space provided below signifying your concurrence, and return the signed NOA to this office the soonest.

Thank you.

Very truly yours,

ATTY. REYNAULD R. VILLAFUERTE
Chairperson, BAC / General Manager

CONFORME:

Date: _____





NOTICE TO PROCEED

MS. ALMA A. MAHINAY

Sales Admin Assistant
UNISON COMPUTER SYSTEMS, INC.
120 E.rod Jr. Avenue, cor. Ortigas Ave, Brgy Ugong,
Pasig City, Metro Manila, NCR, Philippines 1100
09672003872
alma.mahinay@unison1.com.ph

Dear Ms. Mahinay:

The attached Notice of Award (NOA), in connection with the Procurement of One (1) Unit of Multi-Function Printer with LIBI BAC Resolution No. 019, series of 2022 having been approved, Notice is hereby given to **UNISON COMPUTER SYSTEMS, INC.** that you may now proceed with the terms and conditions under the signed contract effective on December 09, 2022, after the receipt of this notice.

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the scope of work schedule.

Issued pursuant to the provisions of Republic Act 9184, otherwise known as "Government Procurement Reform Act and its implementing Rules and Regulations".

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the LIBI Administrative Unit.

Very truly yours,

ATTY. REYNAULD R. VILLAFUERTE
General Manager

I acknowledge receipt of this Notice

UNISON COMPUTER SYSTEMS, INC.

By: _____
Printed name and signature

Date





November 11, 2022

Renalyn Caneja

LBP (Land Bank of the Phil.) Insurance Brokerage, Inc.
12F Sycip Law Center, 105 Paseo De Roxas Legaspi Village Makati City

Dear Madam,

Good day!

We are pleased to submit our quotation for your kind consideration and approval.

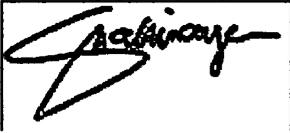
Item No.	Qty	UoM	Item Description	Unit Price (PhP)	Amount (PhP)
001	1	Unit	TL301060 DocuPrint M375 z 1x A4 1x MONOCHROME PRINTER 1x Functions : PRINT, COPY, SCAN & FAX 1x up to 40ppm 1x 3.7 inch Colour touch screen display 1x 1200 x 1200 dpi print resolution 1x 70 sheet DADF 1x USB 2.0 Ethernet NFC Wifi 1x Warranty: 1 year on Parts and Labor only 1x Availability: Very limited Stock (1 unit left)	24,190.00	24,190.00
				Total (PhP)	24,190.00

Terms and Condition

- Payment Terms : 50% advance payment and 50% payment upon delivery
- VAT Type : Price quoted is VAT Inc.
- Returns and Cancellations : Any returns must be communicated within 7 days of receipt of the item and are subject for 50% restocking fee. Special orders can no longer be cancelled once PO has been placed.
- Delivery : Free delivery within Metro Manila subject to delivery schedule during office hours. Client Pick up can be arranged. Deliveries outside Metro Manila will be subject to Delivery charges.
- Price Validity : 2022-11-14
- Note: : Due to volatile market supply and foreign exchange conditions, we reserve the right to cancel or adjust prices accordingly

For any information with regard to this quotation please do not hesitate to contact us.
We look forward to hearing from you soon.

Sincerely yours,

A handwritten signature in black ink, enclosed in a rectangular box. The signature is cursive and appears to read 'Alma A. Mahinay'.

Alma A. Mahinay

Sales Admin Assistant

09672003872

alma.mahinay@unison1.com.ph

Noted by,

Irma C. Sy